



R. R. Institute of Technology

Chikkabanavara, Bangalore-560090

INTERNAL QUALITY ASSURANCE CELL (IQAC)

R.R.I.T./IQAC/1-1/2016-2017/


August 12, 2016

MEETING NOTICE

1st Meeting of Internal Quality Assurance Cell (IQAC) of R. R. Institute of Technology is convened at 3.00 pm in Board Room on August 26, 2016 , with the following agenda:

1. Plan of Action
2. Quality assurance in various aspects
3. Accreditation for college
4. Departmental training programmes
5. Use of social media for faster communication
6. Placement activities
7. Parent teachers meeting
8. Educational Awards
9. Any other matter

All are requested to make convenient to attend the same.


IQAC- Coordinator

Copy to:

- The Chairman & Members of the Committee



R. R. Institute of Technology

Chikkabanavara, Bangalore-560090

R.R.I.T./IQAC/1-2/2016-2017/

August 28, 2016

INTERNAL QUALITY ASSURANCE CELL (IQAC)

PROCEEDINGS

Meeting of IQAC was held on August 26, 2016 at 3.00 pm at Board Room.

The following members attended the meeting:

1. Dr. M S Bhagyashekar	Principal RRIT	Chairperson
2. Shri. H R Arun	Director- RRIT	Member
3. Prof. Ramakrishna Reddy	CEO- RRIT	Member
4. Prof. Ravi Kumar	Professor & HoD Maths	Member
5. Prof. Parimala Gandhi G	Associate Professor ECE	Member
6. Prof. Niranjana L.	Assistant Professor ECE	Member
7. Prof. R S Patil	Assistant Professor Civil	Member
8. Mr. Anjan C S	Student Representative	Member
9. Ms. Aishwarya K	Student Representative	Member
10. Prof. Vinutha B.T	Alumni	Member
11. Mr. K. S. Krishnamurthy	Parent representative	Member
12. Mr. Chandrasinh Dilipsinh Parmar	Industrialist	Member
13. Ms. Suchitra V	Office Superintendent	Member
14. Prof. Madhu B K	Prof & Head ISE	IQAC Coordinator

The Chairman IQAC welcomed all the members. The meeting started with a brief introduction of all members.

Agenda.

1. Plan of Action

The Plan of Action that needs to be prepared for initiating and improving the Quality in the institution were discussed.

2. Quality assurance in various aspects

All the members in the meeting discussed about the importance of Quality assurance in various aspects need to be implemented in the institution.

3. Accreditation for college

All the members discussed about the importance of Accreditation for College. Chairperson suggested the member to initiate the process of NBA Accreditation.

4. *Departmental Training Programmes*

The Director informed the Chairperson to improve the training programmes at departmental level to improve the teaching learning process.

5. *Use of Social Media for Faster Communication*

Prof. Parimala Gandhi suggested using of Whatsup, E-mail, for faster communication between teachers, Students, Alumini and other stakeholders of the Institute.

6. *Placement activities*

All the members discussed about the importance of Placement Cell in the College. The Chairperson suggested constituting Placement Committee which helps in establishing the contacts with reputed firms, arranging soft skill programmes etc for increasing the employable skills among the students and also to improve the effectiveness of placement activities.

7. *Parent Teachers meeting*

It was discussed to conducting Parents teachers meeting after every test and also once in each semester which helps in parents being informed about their ward overall performance and also improve the relationship between parents and college.

8. *Educational Awards*

The Chairperson informed the management to institute the educational awards to the best performers in the teaching faculty members. The director agreed for the same and informed to Chairperson to initiate the required steps.

9. *Any other matter*

NIL

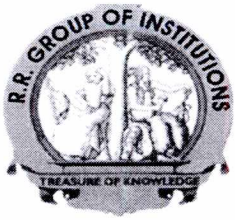
The meeting was ended with Vote of Thanks by the IQAC Coordinator.



IQAC Coordinator

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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

Action taken report on meeting of Internal Quality Assurance Cell (IQAC) of R. R. Institute of technology was held on August 26, 2016 at 3.00 pm in the Board Room.

SI No	Agenda	Resolution	Action taken
1	Plan of Action/ Calendar of events	Noted	Action plan is prepared
2	Quality assurance in various aspects	Noted	Steps taken in improving Quality at departmental level
3.	Accreditation for College	Noted	Initiation of outcome based education id done
4.	Departmental Training Programmes	Noted	FDPs & SDPs were organised
5.	Use of Social Media for Faster Communication	Noted	Whatsapp group is created
6.	Placement Activities	Noted	Placement Committee formed
7.	Parents Teachers Meeting	Noted	Parents Teachers meetings Conducted
8	Educational Awards	Noted	Faculties will be awarded for their outstanding performance on September 05, 2016


IQAC coordinator